

Site Readiness Checklist

A practical intake worksheet for data center site work, equipment staging, prefab delivery, and field coordination discussions. This public version is a planning aid, not a substitute for engineering, permitting, safety, or legal review.

CONTACT

Rebecca@kkdatasvc.com

USE

Early project discussion

PROJECT BASICS

PROJECT NAME

REQUESTED START WINDOW

PRIMARY CONTACT

SITE CITY / REGION

ACCESS AND DELIVERIES

- Truck route has clear width, height, turning radius, and load limit reviewed.
- Gate, driveway, and laydown area are photographed from multiple angles.
- Overhead obstructions such as lines, branches, canopies, or signs are identified.
- Delivery windows, work hours, and local access restrictions are understood.

OFFLOADING AND LIFTING

- Offloading responsibility is assigned before shipment or mobilization.
- Ground bearing condition and matting needs are reviewed.
- Forklift, telehandler, crane, or other handling equipment capacity is confirmed.
- Street, crane, traffic, or site permits are identified with responsible parties.

TEMPORARY UTILITIES AND SITE FACILITIES

- Temporary power availability, voltage, capacity, and distance are documented.
- Water access, lighting, restroom access, and crew parking are considered.
- Generator rules, noise limits, and permitted operating hours are reviewed.
- Nearby fuel and service options are known for longer mobilizations.

FOUNDATIONS, LAYOUT, AND SET AREA

- Foundation type, status, and completion date are clear.
- Control lines, set area, drainage, slope, and service access are reviewed.
- Anchor bolt size, spacing, projection, and orientation are verified where applicable.
- As-built sketches, utility maps, or permit conditions are available if needed.

SAFETY, RULES, AND COORDINATION

Site orientation, badging, PPE rules, and daily access procedure are defined.

Concurrent trades, work zones, and daily coordination contacts are identified.

Waste, packaging disposal, and material protection expectations are clear.

Recent photos of gate, road, laydown, set area, and utility conditions are ready.

Bring this worksheet to an early project discussion with available site photos, drawings, utility notes, and known constraints. K&K can use the information to ask better follow-up questions and route the discussion to the right project team.